



The **Chinatown Service Center (CSC)** is a nonprofit organization that provides multilingual health and social services, employment training and counseling in the Greater Los Angeles area. For further information on CSC, Visit our web site at <http://www.cscla.org>

**Position:** Registered Dietitian

**Open Date:** January, 2023

**Closing Date:** Until filled

**Pay Range:** \$31.00 to \$35.00 Per Hour

**Job Purpose:**

Chinatown Service Center (CSC) is a multi-service, community health center that provides compassionate, multi-lingual and culturally sensitive care to Chinatown, San Gabriel Valley, and beyond. Our mission is to provide outstanding services and advocacy that promote a better quality of life and equal opportunity for immigrants and other communities.

The Registered Dietitian Nutritionist provides health education to CSC patients in various settings such as individual consult, group meetings, and telephone contact. This position is responsible for planning, organizing, coordinating, implementing, and evaluating the Nutrition and Health Education component of CSC health care services to patients. The Registered Dietitian is part of an interdisciplinary team that includes the Medical Provider, Medical Assistant, Registered Nurse, Social Worker, Dentist, Patient Care Coordinators, and Case Managers/Community Health Workers.

**Job Responsibilities:**

- Provide Medical Nutrition Therapy (MNT) and nutritional screening for CSC patients at any time during the patient's health care continuum, including pediatrics, perinatal nutrition, adult nutrition, chronic disease management, and geriatrics.
- Conduct assessment of patient's nutritional risk status utilizing patient medical diagnosis and Provider orders, patient medical history/lab data, social determinants of health, and other clinical information relating to patient care.
- Determine nutritional diagnosis and develop individualized intervention and care plan.
- Provide long-term monitoring and evaluation of patient nutritional status and health goals.
- Schedule and conduct follow-up MNT visits based on the acuity of illness, medical diagnosis, and patient need per assessment and care team input.
- Confer with, serve as a resource for, and communicate with Providers and clinic staff, the patient(s), and the patient's family/pertinent persons regarding the patient plan of care and critical information as appropriate.
- Ensure continuity of care for CSC patients between internal CSC Health services, programs, and providers while providing precise, and timely communication.



- Participate in interdisciplinary team meetings to discuss complex patient cases, work-Aflow, and processes related to operations and the Integrated Care Model.
- Follow department, scope-specific, and CSC guidelines, policies, procedures, and protocols for patient care and service quality (i.e., make recommendations to providers on medication/insulin needs and/or adjustments and adjust insulin for patients with Diabetes per standing orders/protocols).
- Provide discipline-specific input for the development, approval, implementation, and annual revisions of Nutrition and Health Education protocols and serve as a discipline-specific expert consultant to CSC staff/providers as assigned.
- Ensure correct and timely documentation and billing in the patient's medical record, utilize appropriate organizational electronic communications systems, and communicate by other suitable means on patient care plan.
- Collaborate with and refer patients to external services, programs, agencies, and Providers as needed.
- Submit Treatment Authorization Requests (TAR) to insurance companies as needed.
- Assist in program assessment, development, and implementation of new programs/protocols/trainings based on department and CSC needs.
- Assist and/or leads in developing/revising, implementing, and promoting Nutrition and Health Education related educational materials, curricula, policies, procedures, protocols, templates, and marketing materials; organize and stock materials as necessary.
- Participate in new staff/student/intern competence and performance development and participate in community outreach events and community education as needed.
- Assume responsibility for ongoing professional development and continuing education by reviewing literature and professional journals, attending conferences/programs to update knowledge and skills, and continually seeking to improve and maintain professional competence.
- Seek out additional learning as the organization, department, and technology evolves/changes and accommodates patient needs.
- Participate in and attend all meetings as requested, including but not limited to department staff meetings, provider meetings/trainings, and program quality improvement (QI) subcommittees.
- Perform other duties as assigned.

### **Qualifications:**

- Bachelor's degree in Nutrition, Dietetics, or related field required; Masters in Nutritional Science, Public Health, Health Education, or related field preferred.
- Currently registered as a Registered Dietitian Nutritionist with the Commission on Dietetic Registration (CDR) as defined by the California Business and Professional Code and be current with CDR.
- 1-5 years of experience as a Registered Dietitian Nutritionist in an outpatient education department/health center teaching patients in individual and group settings.
- Must certify and remain current in CPR.



- Strong verbal and written communication skills; Bilingual (English/Spanish) or English/Mandarin or Cantonese) preferred
- Excellent interpersonal and customer service skills are required.
- Experience providing MNT and individual counseling.
- Experience with working at a Federally Qualified Health Center (FQHC), including working with underserved, uninsured, and minority populations.
- Experience with teaching and modeling self-management skills, concepts, resources, and tools related to health, lifestyle change, and behavior modification preferred.
- Experience with utilizing strategies in Motivational Interviewing.
- Experience working with patients with chronic diseases and other primary prevention programs preferred.
- Must have a professional and mature demeanor and maintain a positive attitude with changing conditions. Broad knowledge of public health and healthcare strategy.

**Please send your resume to:**

[cschr@cscla.org](mailto:cschr@cscla.org)

**Subject: Registered Dietitian**

**Chinatown Service Center is a nondiscrimination equal opportunity employer.  
Reasonable Accommodations are available upon request to individuals with disabilities.**